

## **Important Questions**

### **BBA-I Year I Sem**

## **PRINCIPLES OF MANAGEMENT**

### **Unit-I**

1. Define Management? Describe Nature of Management?
2. Explain Functions of Management in Detail?
3. Discuss the Levels of Management with a diagram?
4. Describe 14 Principles of Management in detail?
5. Explain Scientific Management? Describe Principles and Features of Scientific Management?
6. Explain Qualities of a Good Manager?

### **Unit-II**

1. Define Planning? Explain the features of Planning?
2. Explain the classification of plans in detail?
3. Define Decision making? Describe the process of Decision making?
4. Explain the types of decisions in the organisation?
5. Explain the Role of Planning in Organisation?

### **Unit-III**

1. Define Organising? Describe features of Organisation?
2. Explain Classification of Organisations in detail?
3. Explain the modern methods of organization? In detail
4. Explain Span of control? Describe factors influencing Span of Control?
5. Explain Line and Staff Organisations and it's features?

### **Unit-IV**

1. Define staffing? Describe nature of Staffing?
2. Define Coordination? explain types of Coordination?
3. Explain the process of effective Coordination?
4. Explain sources of Authority in detail?

### **Unit-V**

1. Define TQM? Explain its Features?
2. Importance of Total Quality Management?
3. What do you mean by Knowledge Management? Explain Nature of Knowledge Management?
4. Define OD? Explain Its Features?
5. What is CSR? Explain Importance Of CSR